

Systems Compliance Senior Officer- Developments & Technologies Section

Employer:	Greater Manchester Pension Fund - Tameside MBC
Location:	Guardsman Tony Downes House, Droylsden
Working Pattern:	Full Time
Working Hours:	36 hours per week
Contract Type:	Permanent
Salary:	£31,022 - £33,699

Play a key role in ensuring that GMPF maintains high standards in compliance with legislation while focussing on good customer outcomes

About GMPF

At Greater Manchester Pension Fund (GMPF), we are dedicated to securing the financial well-being of our 436,000 members. Every year, these members entrust us with their contributions, which we strategically invest to provide them with peace of mind for their retirement. In 2024 alone, we paid out over £880 million in benefits, fulfilling our promise to deliver financial security to our members.

Our 175 pensions administration colleagues collaborate with over 700 employers, including local authorities across Greater Manchester, the National Probation Service, academy schools, and housing associations. Together, we calculate and deliver pension benefits with precision and care.

The Opportunity

We are looking for a highly motivated person to join us as a Senior Officer, on our Systems Compliance team. This is a great opportunity for anyone who can manage their own workload and collaborate with colleagues across the organisation to work towards the same goal.

As Systems Compliance Senior Officer, you will:

- **Support Colleagues:** Assist colleagues within GMPF with applying the LGPS regulations, data protection and any other relevant legislation.
- **Champion Improvement:** Assist with formal complaints and disputes including the recording and monitoring of any subsequent improvement of procedures and communications.

- **Collaborate Across Teams:** Work with teams to improve and record processes and communications and ensure legal and policy requirements are met.
- **Contribute to Project Delivery:** Contribute to new projects affecting the organisation, ensuring all processes are effective, compliant and all risks are managed.
- **Review Regulatory Changes:** Assist with ensuring all regulatory changes are implemented within relevant timescales

This is an opportunity for a motivated individual with good attention to details to help ensure that customer outcomes are maintained while meeting legal and policy requirements.

Why Join GMPF?

At GMPF, we value our employees and are proud to offer:

- **Flexible hybrid working arrangements** – work from home or in our modern, open-plan offices in Droylsden, which feature on-site parking, excellent public transport links, and proximity to the M60. Hybrid flexibility is available after training and demonstration of role competency
- **Generous benefits package** – automatic enrolment into the Local Government Pension Scheme (LGPS), offering comprehensive benefits and life cover
- **Excellent leave entitlement** – starting at 26 days annual leave, plus bank holidays and flexible working hours (flexitime)
- **Training and career development** – access to ongoing learning and progression opportunities
- **Employee rewards and perks** – discounts on gym memberships, a cycle-to-work scheme, a car leasing scheme and various health and wellbeing offers

Apply Today

If you have the skills to excel in this role, we'd love to hear from you. For an informal discussion about the role, please contact Tracey Litten, Systems Compliance Team Manager, on 0161 301 7236.

Please read the attached recruitment guidance document or visit our website careers page for support with your application and interview.

<https://www.gmpf.org.uk/about/careers-and-current-vacancies>

The application process will involve both an interview and a task. More details about this will be provided if your application is successful.

For more information about GMPF in general please see our website at www.gmpf.org.uk.

Click 'Apply Now' to take the first step towards shaping the future of GMPF and making a difference to the lives of our members.

Closing date: 5th February 2026

Interview Date: w/c 23rd February 2026

