

Management Information Analyst- Systems & Development Section

Employer:	Greater Manchester Pension Fund - Tameside MBC
Location:	Guardsman Tony Downes House, Droylsden
Working Pattern:	Full Time
Working Hours:	36 hours per week
Contract Type:	Permanent
Salary:	£39,862 - £41,771

The Role

We are looking for a Management Information Analyst to join the Developments & Technologies department within the Greater Manchester Pension Fund (GMPF). Amongst other things, the role will involve:

- Extracting and collating data from multiple systems.
- Analysing data and providing insight into where there could be room for improvement, using tools such as Power BI, Tableau and Microsoft Excel.
- Identifying trends and using data to predict future changes to workloads.
- Producing statistics in a range of formats for a variety of Pension Fund stakeholders e.g. data dashboards, PowerPoint presentations etc.
- Using data to inform and propose change and process improvement in Pensions Administration.
- Reviewing how management information is gathered and used by our teams.
- Developing and maintaining the Management Information Strategy for Pensions Administration.

We are looking for someone with experience in this field, in particular with using tools such as Power BI, Tableau and Microsoft Excel to analyse data. You must be enthusiastic and have excellent written and verbal communication skills to liaise effectively with managers across the organisation.

About GMPF

At Greater Manchester Pension Fund (GMPF), we are dedicated to securing the financial well-being of our 436,000 members. Every year, these members entrust us with their contributions, which we strategically invest to provide them with peace of mind for their retirement. In 2024 alone, we paid out over £880 million in benefits, fulfilling our promise to deliver financial security to our members.

Our 175 pensions administration colleagues collaborate with over 700 employers, including local authorities across Greater Manchester, the National Probation Service, academy schools, and housing associations. Together, we calculate and deliver pension benefits with precision and care.

Why Join GMPF?

At GMPF, we value our employees and are proud to offer:

- **Flexible hybrid working arrangements** – work from home or in our modern, open-plan offices in Droylsden, which feature on-site parking, excellent public transport links, and proximity to the M60. Hybrid flexibility is available after training and demonstration of role competency
- **Generous benefits package** – automatic enrolment into the Local Government Pension Scheme (LGPS), offering comprehensive benefits and life cover
- **Excellent leave entitlement** – starting at 26 days annual leave, plus bank holidays and flexible working hours (flexitime)
- **Training and career development** – access to ongoing learning and progression opportunities
- **Employee rewards and perks** – discounts on gym memberships, a cycle-to-work scheme, a car leasing scheme and various health and wellbeing offers

Apply Today

If you have the ambition, expertise, and drive to excel in this exciting role, we'd love to hear from you. For an informal discussion about the role, please contact Nicola Cooney, Systems Development Section Manager, on 0161 301 7272.

Please read the attached recruitment guidance document or visit our website careers page for support with your application and interview.

<https://www.gmpf.org.uk/about/careers-and-current-vacancies>

The application process will involve both an interview and a test. More details about this will be provided if your application is successful.

For more information about GMPF in general please see our website at www.gmpf.org.uk.

Click 'Apply Now' to take the first step towards shaping the future of GMPF and making a difference to the lives of our members.

Closing date: 14 December 2025

Test date: W/C 5 January 2026

Interview Date: W/C 12th January 2026